



Coos Soil & Water Conservation District
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Phone 541-396-6879

Coos Soil and Water Conservation District
Regular Meeting Minutes
October 28, 2021
(Approved December 2, 2021)

Regular monthly meeting was called to order at 7:08 PM

Board members present at office: Adela Villers, Ernie Newton, Michael Clary

Board members present on Zoom/Telephone: Cindy Gant, Charlie Waterman

Absent board members: Mark Villers

Staff present in office: Caley Sowers, Modena Thomas, Andrew Chione

Staff present on Zoom:

Guests present in office: Justin Thomas

Guests present on Zoom: Chris Claire (ODFW), Annie Young-Mathews (NRCS)

7:08PM Charlie called meeting to order

7:08PM Modena read who was present in office and on Zoom.

7:09PM Charlie asked for comments on September minutes

7:10PM Michael asked about discussing starting meetings on time and that was not in the September minutes. Modena informed him his request to find a solution to start meetings on time (7:00PM) will be noted in this month's minutes.

7:10PM Ernie motioned to approve September 23, 2021 minutes. Michael seconded. All in favor.

7:11PM Caley reminded the board the treasurer's report was not available at the time of mailing board packets due to Seth (accountant) testing positive for Covid. The treasurer's report is tabled for next meeting.

7:12PM Financial Review

- Caley spoke with Seth regarding some possible issues with the financial review. Seth informed her that the financial review didn't have any issues.

7:13PM Adela motioned to approve the Financial Review completed by Grimstad & Associates. Ernie seconded. All in favor.

7:14PM Hiring Policy

- Caley explained the district doesn't have a specific hiring policy but we follow what is recommended. The district has no policy adopted at this time

- Modena will write up a new hiring policy to present to the board at the next meeting.
- Michael discussed procedures from the past and moving forward. He suggested the board/district approve policies as they arise rather than spend time going through old minutes
 - Take action to revisit policies overall
 - Charlie agrees to start fresh with policies as they present themselves

7:20PM November Meeting

- Brief discussion

7:21PM Charlie motioned to cancel November 2021 meeting and replace it with the Annual Meeting scheduled on December 2, 2021. Adela seconded. All in favor.

7:22PM Paid Volunteer Position

- Caley explained technical issues with district computers/Zoom meetings
- Justin has been helping with issues as they come up
- Workman Comp covers the district's volunteers (2)
- Charlie suggest staff check with Eric at ODA
- Caley will figure out budget in paying Justin to continue to help and inform the board at the next meeting
- Staff will write up a job description for Justin handling technical support

7:30PM Bear Creek Grant

- Caley explained projects
 - 10 acres in SIA
 - 5000 trees/shrubs
 - 6 heavy use area
 - High bacteria areas
 - Spread out over 7 sites
 - \$280,000 OWEB ask/ \$365,000(roughly) Project cost
 - Discussed match deadline November 1st
 - \$14,600 in-kind match by Coos SWCD

7:39PM Charlie asked for any more comments regarding Bear Creek Grant

7:43PM Adela motioned to approve Bear Creek Riparian Water Quality Project. Ernie seconded. All in favor

7:43PM Noble Creek Engineering Bids

- Caley asked the board how to proceed
- Contract Review Committee:
 - Mark, Michael, Caley, Chris and Charlie if he would like to join
- Caley informed the board of current bids
- Board needs to decide if they will agree to approve what the committee decides or does the board want to have final approval at following board meeting.

- Michael prefers committee meeting before approving

7:50PM Michael motioned to accept what the Contract Review Committee decides on whom to award the bid. Adela seconded. All in favor.

7:52PM Albertson Project

- Caley discussed letter received from landowner regarding project.
 - See attached letter for more information
- Project is currently in the design and permitting phase
- In this phase, there is no need to go on landowner's property

7:55PM Michael asked about indirect impact to property. Caley said possible after implementation.

7:57PM Chris see no risk proceeding at current stage of process (design & permitting)

7:57PM Caley concluded

7:57PM Caley's staff report (see attached for more info)

- Two OWEB grants this cycle being awarded
- On track to implement Stalley project
- Melaney leaving CoqWA
- Caley is working on other SIA
- Andrew taking lead on SIA outreach/monitoring
- Caley discussed potential additional funding for monitoring
- DEQ Bryan Duggan sent email – Caley will forward email to Charlie

8:01PM Caley concluded

8:01PM Charlie asked if there were any questions

8:01PM Andrew's staff report (see attached for more info)

- Writing monitor plan for SIA
- Working on current SIA
- E.coli monitoring
- Identified where E.coli is over legal limit
- Discussed low flow
- Caley explained temperature & bacteria (E.coli specifically)

8:10PM Andrew concluded

8:10PM Charlie asked if there were any questions

8:10PM Modena's staff report (see attached for more info)

- Update on small grant team: resubmitted paperwork to OWEB removing one partner
- Update on motions: ten years color coded completed
- Went out with Andrew to collect water samples

8:12PM Modena concluded

8:12PM Charlie asked if there were any questions

8:13PM Safety Meeting

- No new changes regarding Covid restrictions that affect the district at time of meeting

8:14PM Annie Young-Mathews (NRCS) report

- Filling in for Katie
- Equip sign ups deadline November 19th
- Working on outreach
- Working on 3 conservation strategies
- Caley asked for requirements to sign up
 - Annie will send new form
 - New client form
 - Adjusted gross income

8:16PM Annie concluded

8:17PM Chris (ODFW) report

- Team effort with Bear Creek grant
- ODFW working with Coquille Tribe for Fall Chinook
- Deer season is slow
- Does not have current info for elk at time of meeting

8:20PM Chris concluded

8:21PM Michael gave everyone an open invitation to help brainstorm with the Long Range Business Plan

8:21PM Charlie asked for any comments

8:21PM Charlie adjourned the meeting

Signature of the Chairman

Date

Submitted by:

Caley Sowers

Date