



*Coos Soil & Water Conservation District
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Coquille, OR, 97423 Phone 541-396-6879*

Coos Soil and Water Conservation District Regular Meeting Minutes
June 27, 2013

Regular monthly meeting was called to order at 7:00 p.m. by Vice-Chairman Charlie Waterman.
Board members present: Charlie Waterman, Ernie Newton, Steve Scheer, Beau Allen, and Dan Pierce.
Absent board members: Empty zone 5, Mark Villers
Staff: Dawn Weekly
Guests present: John Fandel (CVA), Tristan Huff (OSU), Jeff Jackson (ODF&W)
Introductions: No introductions needed

7:02-7:15 Regular Minutes: Charlie asked if anyone had any question or comments on the minutes, Charlie noted that on page 3 item j- is say "onion" and should be "opinion" Dawn agreed and also stated that on page 1 under OSU- Extension report it say "not" and should be "no". Steve wanted to address item k on his motion to distance Dawn's involvement with ODF&W that was not seconded and was withdrawn. Steve felt that it was true but a simplistic version, and should be clarified. Steve later stated that his intent was to suggest that the board review its policy on its roll with Regulatory Agencies. This includes the impact on staff safety and client/landowner regulatory liabilities as a result of such interactions. Dawn stated that she has not seen a policy of sorts but does not invite anyone onto landowner property without landowner consent. Jeff Jackson stated that he wants to help the landowner with the issue or potential issue not wright them up for violations. Steve referred back to an email that was received regarding DEQ doing sampling and requesting the help of SWCD to gain access through private landowners. Jeff wanted to distinguish that there is a difference of what ODF&W does a regulatory agency say compared to DEQ. Dawn suggested that the topic of the policy/potential policy be added to a future agenda or committee meeting to be reviewed. **Steve motioned to approve the minutes with edits and a clarification statement that is approved by him Dan seconded the motion. All in favor, the motion passed.**

***Project & Committee meeting minutes:** May 15th meeting minutes –no one had anything to say. **Steve moved to approved minutes as presented. Ernie seconded the motion. All in favor, the motion passed.**

7:15-7:30 Treasury Report: John said it looks like there will be funds sent back and his office will work with Dawn to get the final numbers for her to square up with ODA. The district will show a carry over until we get everything finalized and a check sent back to ODA. There is roughly \$18,000 to go back.

1) Dawn told the board that ODA will only pay for ½ of the web site fee out of the main ODA fund and said that the other ½ could be allocated out of Discretionary fund. **Steve motioned to make the adjustment to show ½ of web site fee coming out of ODA and the other ½ coming out of SWCD discretionary fund. Beau seconded the motion. All in favor, the motioned passed.**

2) Charlie asked Dawn if there was anything else that the district could use with these funds. Dawn said that she had talked with Heather and she pre approve purchasing items like pens, magnets, etc as an outreach tool. Dawn had found 300 pens for about \$120. **Beau motioned to approve the purchase of the 300 pens as presented. Ernie seconded the motion. All in favor, the motion passed.**

3) Steve thought the board should consider a membership to the FANG group as it is very educational on many levels to the local farmers and ranchers. **Steve motioned to purchase a membership to FANG for \$200.00 using District operation funds. Dan seconded the motion. All in favor, the motion passed.**

*The board noted that they would like to review at a future meeting purchasing policy.

Steve motioned to approve the Treasury Report with approved changes. Dan seconded the motion. All in favor the motion passed.

7:30-7:59 Agency Reports

NRCS –N/A

ODF&W- Jeff Jackson stated that there was a study conducted in April and May on the Umpqua River to see what kind of impact Commerants (type of bird) had on Salmon. A total of 44 birds were studied and only 3 had preliminary evidence of Salmon remains. The remains were shipped to Corvallis for further research. Mark Villers will be working with ODF&W to replace gravel on a section of Winter Arm which is a tributary off Eel Lake. ODF&W will also be assisting Coq. Watershed with the installation of some bridges near the Myrtle Point wetland area they have been working on.

OSU-Extension – Jason with the tribe confirmed the use of the tent for fair again this year so there will not be a fee. This year he is expecting to have both the fish tank and the stream trailer to help draw in a crowd. He is working on organizing some tree farm tours. One in Brookings, one in lakeside, and a mill tour at Oregon overseas.

Weed Board- Steve informed the board that he was waiting on final price approval for the upcoming cost share sign up and should have forms available by fair. Also he noted that Weed Board approved larger purchases for larger acreage owners. There is also a chance that the Weed Board may be able to use the County procurement to purchase herbicide directly from the manufacture for additional savings in the future. The Weed board is also accepting funding request from the public or from an agency like the SWCD.

CWA- Ernie said that he was informed that the stream trailer should be finished for fair. The wetland project is wrapping up and concrete stringers and bridge is going in on adjacent property. Kelly is finishing up the end of fiscal year stuff and status reports. Also noted that the project manage that had replaced Kristle did not work out and they are looking again for a project manager.

ODA- N/A

FSA-N/A

Staff Reports:

WTS- Dawn Weekly- Dawn provided a detailed report handout and gave a general overview. First she handed out a copy of the OWEB biennium accomplishment that showed the SWCD received \$51,643 from the OWEB small grant team. These funds assisted seven landowners on projects totaling approximately \$478,352. These projects improved about 511 ac and 12.77 miles of streams/rivers. These figures include the three grants; 2 k-line and 1 culvert/ water system that were just approved. Funding on the four cranberry irrigation efficiency projects are still pending at this time. Dawn said that she had about seven additional projects in the works and hopes to have some for the board to review next month. Beth with ODA called and said that there was an unofficial complaint regarding a horse stable in the Coos Bay area. Beth said that is sounded like there would be a site visit and introduction to the SWCD to see how we can help; she was waiting on further information from the State office. Jeff –ODF&W, offered to help on projects with technical assistance to help develop and on grants. Dawn had received 2 permits one for Port of Bandon and one for Coos County Parks both for dredging. Sharon and Ann will be collection information for the Guerin Memorial Essay contest and have requested time on the July Agenda. Dawn also noted that the July meeting will need to be or at least start in the small conference room due to scheduling conflict with the Planning Commission meeting not getting over until 7pm.

Old Business:

7:59p.m-8:20p.m

- a) Self certify vs Auditor- Dawn contacted and canceled the Auditor and Contacted CD Mason regarding the Bond requirement. The board will need to cover 100% of potential income for the year. The SDAO bond limits jump from \$100K to 250K and we are expecting about 105K. We will also need to cancel the current bond and may receive a refund. The SDAO bond will cover up to 25 employees, board member and volunteers. Dawn said CD Mason has the policy pending a 7/1/13 start date if they approve it. Charlie said that he received different information on the Bond requirements and feels it need further research before getting the bond and would like written documentation for the board to look at. Charlie wants to be sure that we are getting the coverage we need without overlapping what insurance might cover. Dawn will contact CD Mason to not start bond and will get documentation of statue requirements and check again with ODA to see what the correct coverage is.

- b) Items purchase since last meeting- desk, computer, laser level and grade rod, GPS w/ mapping and a safety field vest.

New Business:

7:50 p.m. – 10:00 p.m.

- a) **Public Comment**-No public comment
- b) **Safety Report**- Took SDAO driver safety course and passed 100%
- c) **Fair Tent**- addressed in OSU report- no fee
- d) **Next meeting**- Next regular board meeting will be July 25, 2013 at the Coos County Annex small conference room. (we can move into the large room once the other meeting is done)
- e) **Employee evaluation**-Dawn requested a public review. The Board members had some discussion regarding Dawns accomplishments and areas to be improved. The board would like to see Dawn do more outreach with workshops and tours and become more fluent with policy and procedures of the District. Marks evaluation not yet received.
- f) **Additional business or public comment**- none
- g) **Dan motioned to adjourn the meeting. Charlie seconded the motion. All approved, Meeting adjourned at 9:15**

Ratified by the Board of Directors:

Signature of the Chairman

Date

Submitted by:

Dawn Weekly

Date