



Coos Soil & Water Conservation District
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Coquille, OR, 97423
Phone 541-396-6879

Coos Soil and Water Conservation District
Regular Meeting Minutes
October 26, 2020
(Approved November 19, 2020)

Regular monthly meeting was called to order at 7:08 PM

Board members present at office: Mark Villers, Adela Villers, Ernie Newton, Dan Pierce

Board members present on Zoom: Michael Clary, Charlie Waterman

Absent board members:

Staff present in office: Caley Sowers, Mariel King Modena Thomas

Guests present in office: Christopher Claire (ODFW)

Guests present on Zoom:

7:08PM Mark called meeting to order

7:14PM Charlie motioned to approve August and September 2020 minutes. Ernie seconded. All in favor.

7:15PM Treasurer's Report – Caley

- Caley will email new report once it is completed
- Caley went over individual grant payments
- Discussed Guerin Memorial fund
 - All remaining funds were returned to Ann Guerin
 - Ann Guerin decided to stop doing the contest

7:26PM Dan Pierce arrived

7:33PM Caley concluded

7:34PM Discussed policy on handling finance report in board packets

- Discussed having finance report sent digitally to board members
- Michael suggested contacting Eric (ODA) for suggestions to make it more efficient
- We will test sending board packets digitally
 - Charlie & Ernie prefer paper copy
- Mark suggested reviewing the finance reports quarterly
- Michael wants to know what the bylaws require
- Caley suggest board only get edited finance report to save time
- Caley will discuss with Seth on how to proceed

7:52PM Briefly discuss online banking; decided to table until next meeting

7:53PM Adela motioned to accept Treasurer Report with all corrections. Dan seconded. All in favor.

7:44PM Modena and Caley discussed Financial Review

8:01PM Charlie motioned to sign three year contract with Grimstad and Associates. Michael seconded. All in favor.

8:06PM Caley discussed budget 2020-2021

- Employee raises
- Caley \$18.50/hr
- Modena \$17.00/hr
- Mariel will be discussed after her six month probation (January board meeting)

8:28PM Ernie motions to accept Caley and Modena's pay increase requests. Adela seconded. All in favor.

8:31PM SIA Funding – Caley explained to board

- Charlie asked about changes to funding
 - Caley explained funding/grant deadline in January 2021

8:45PM Charlie motioned to apply for \$125K SIA. Adela seconded. All in favor.

8:46PM Discussed dates for November and December board meetings

- Thursday, November 19, 2020
- Thursday, December 17, 2020

8:54PM Staff Reports (see attached)

- Modena's report
- Mariel's report
- Caley's report

9:08PM Staff Reports concluded

9:08PM Grant agreements

- King Riparian Pasture Improvement
- SIA Lampa Creek Riparian Enhancement

9:09PM Adela motioned to accept to sign King Riparian Pasture Improvement grant and SIA Lampa Creek Riparian Enhancement grant. Dan seconded. All in favor.

9:12PM Meeting adjourned

Signature of the Chairman

Date

Submitted by:

Caley Sowers

Date