



*Coos Soil & Water Conservation District  
379 North Adams  
Coquille, OR, 97423  
Phone 541-396-6879*

Coos Soil and Water Conservation District  
Regular December Meeting Minutes  
October 27, 2022  
(Approved December 1, 2022)

Regular meeting was called to order at 7:00PM

Board members present at office: Adela Villers, Ernie Newton

Board members present on Zoom/Telephone: Michael Clary, Cindy Gant

Absent board members: Charlie Waterman, Mark Villers

Staff present in office: Caley Sowers, Modena Thomas

Staff present on Zoom:

Guests present in office: Chris Claire (ODFW)

Guests present on Zoom:

7:00PM Michael called meeting to order

7:01PM Michael asked for comments for September 22, 2022 minutes. Did not have a quorum to approve minutes.

7:02PM Staff Reports – Caley

- Andrew not present at board meeting due to being at cultural resources workshop all week.

7:03PM Adela arrived

7:03PM Michael asked for questions on staff reports/none

7:04PM Michael asked Adela for comments on the September 22, 2022 minutes.

**7:04PM Adela motioned to approve September 22, 2022 minutes. Ernie seconded.**

7:05PM Treasurer Report – Caley

- Checking account balance became low
- Received \$41,755.00 ODA Dist Op/SOW
- Noble Creek & NBWL funds requests submitted
- Lower N & E Fork SIA funds request will be submitted next

7:07PM Michael asked for comments on Treasurer Report

- Myrtle Point Printing expense – Targeted outreach mailer by Andrew

**7:08PM Adela motioned to accept the Treasurer Report. Ernie seconded. All in favor.**

**7:10PM Michael asked for vote on September 22, 2022 minutes. All in favor.**

7:11PM Waterways Contracts – Caley

- Nothing has changed in the wording of the contract
- Noble Creek contract timed out at the end of September 2022 and needs to be extended until the end of the year.
- NBWL times out December 31, 2022 and needs to be extended to December 2023.
- Noble Creek project needs to be completed by June 30, 2023
- Noble Creek & NBWL can be extended at tonight’s meeting and change terms and budget for NBWL at a future meeting after phase 1 is completed.
- NBWL could be discussed at the January board meeting
- Staff recommends to extend both contracts

**7:27PM Adela motioned to extend the Waterways contract date for the Noble Creek project to January 30, 2023. Ernie seconded. All in favor.**

**7:28PM Adela motioned to extend the Waterways contract for the North Bank Working Landscape project to December 31, 2023. Ernie seconded. All in favor.**

7:29PM Annual Meeting Date

- Brief discussion before deciding on December 1, 2022
- Will have annual meeting to present annual report and financial review then have regular business meeting

**7:37PM Michael reads setting Annual Meeting date Resolution for December 1, 2022 at 7pm.**

**7:38PM Michael resolves to have the Annual Meeting on December 1, 2022 at 7PM at 379 North Adams Street, Coquille, OR (district office). Ernie seconded. All in favor.**

7:39PM Discussed having a picnic during the summer. Will put on January’s agenda to discuss further.

7:40PM Financial Review – no issues with Grimstad letter

7:44PM HR Answers – Caley

- Pay equity analysis – state agencies are required to do this
- No available grant to pay for it
- Would be paid out of general fund
- Need more time to solicit more quotes
- SDAO works with HR Answers
- Discussed employee pay scale
- Caley will ask Eric for two more companies like HR Answers
- Table discussion until December board meeting

#### 8:04PM New Board Member Recruitment

- Ernie will try to contact John Fandel
- Board member development discussed
- Decide to be more policy driven
- Find consultant – contact Leisl
- Attract more board members
- Identify consultant to help with board development at December meeting
- Possibly explore associate board membership – does not have a vote
- Powers is a difficult zone to fill
- Add to December agenda to discuss hiring a consult
- Board development strategy

#### 8:27PM Staff Report – Caley

- Had meeting with tribe and regulatory agencies
- Cost for archeologist requirements is increasing project costs
- County Planning Department issues discussed
  - Canceled small project
- Michael asked about how the increased archeologist additional costs will affect projects
- Caley stated the planning department is holding up projects
  - Michael asked what the board could do to support staff with the issues
  - Coos WA & CoqWA are also having issues per Chris Claire
  - Caley request board write a letter to the planning commission

#### 8:50PM Safety Meeting

- Caley's aunt was trampled by a cow.
  - Reminded Andrew to be aware of surrounding when near livestock
- Michael reminded everyone that daylight savings time is near and to be careful while driving

#### 8:52PM CoqWA report – Michael

- Dan Silvius overseeing CoqWA
- Need channel for staff to complain about supervisor
  - Caley mentioned the staff can go to Mark for complaints if they don't want to go through her.

#### 8:54PM ODFW – Chris Claire's report

- Bass tracking
- Traps in river to catch chinook
- Cougar reports
- Bear in Coquille
- Assisting Caley

#### 8:59PM Michael asked for final comments

8:59PM Michael adjourned meeting

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Signature of the Chairman

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Date

Submitted by:

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Caley Sowers

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Date