



Coos Soil & Water Conservation District
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Coquille, OR 97423
Phone 541-396-6879

Coos Soil and Water Conservation District
Meeting Minutes
September 25, 2025
(Approved October 22, 2025)

Regular Meeting was called to order at 6:08PM

Board members present at office: Mark Villers, Ernie Newton, Jonathan Morse, Adela Villers, Cindy Gant

Board members present on Zoom/Telephone:

Absent board members:

Staff present in office: Caley Sowers, Modena Thomas, Abigail Richards

Staff present on Zoom:

Guests present in office: Katie Woodruff (NRCS), Chris Claire (ODFW)

Guests present on Zoom: Jeff Rola

6:08PM Mark called the meeting to order.

6:08PM Introductions

6:09PM Mark asked for comments on August 27, 2025 regular minutes.

6:08PM Adela motioned to approve the August 27, 2025 Regular Meeting Minutes. Jonathan seconded. Mark abstained. Motion carried.

6:08PM Finance Report – Caley

- Caley explained that she spent a lot of time going over and fixing the reports with what she had on her spreadsheets and what the QuickBooks was showing. She worked with Fandel's office.
- 2021-2023 biennium ODA allowed some of the funds to be carried over to July instead of ending on June 30th. We had a carryover that year and there was a disconnect between what Caley showed and what Fandel showed. This is what she had to resolve. Everything is balanced.
- If there is a carryover in the future, it will be tracked on a separate fund.
- We are working on getting caught up on our funds requests.
- ODFW takes longer than other funders to pay
- Working on Lower Coquille SIA final funds request. Needs to do the final reporting in order to submit this funds request.
- Caley explained to the board that they need to pay attention to the second page. The rest is each individual grants.

6:17PM Jonathan motioned to accept the August Finance Report. Cindy seconded. Motion carried.

6:17PM Old Business: Adopt a Park

- Modena asked board if they wanted to do the next workday on Saturday, October 4th or Saturday, November 1st.
- Board decided to have the workday on Saturday, November 1st at 10am to 12pm

6:22PM Annual Meeting discussed

- Modena explained that the OSU Extension (Myrtle Point) was already booked so we need to a new resolution for the annual meeting to be on February 25, 2026.

6:24PM Mark read the Annual Meeting Resolution to have the Annual Meeting at the OSU Extension in Myrtle Point on February 25, 2026.

6:25PM Mark motioned to accept the 2025 Annual Meeting Resolution. Adela seconded. Motion carried.

6:27PM Long Range Business Plan

- Update on a five year basis.
- Was going to update it in 2023 but didn't get done
- Updated staff positions
- Needs to send in for reporting requirements
- Needs to update
- Need to have a long range business plan on file
- Updated with most current data
- Draft 2023-2028 plan
- Cindy offered to go over. Modena will send her the word document.
- Caley will send it out to certain partners to get more data.

6:34PM Jonathan motioned to approve the Long-Range Business Plan draft 2023-2028. Cindy seconded. Motion carried.

6:36PM Staff Reports – Caley

- OWEB regional review team tour
 - NF EF SIA area two site tours
 - Small grants (4 phases on one and 2 phases on the other)
 - Fence, planting, off channel watering system (solar powered)
 - Applied to do the rest of riparian
 - Have partial funding and should not need permitting
 - Cunningham Creek
 - Culvert replacement
 - Albertson and Gatov
 - Did not make it to Stock Slough
 - Went to NBWL to show a completed project

- Had a good turnout to the tour
- Funding will be tight
- Winter Lake Phase III permitting continues
- NOAA funding discussed
 - Monthly update calls
- FIP's discussed
- Caley discussed different funding requests made throughout the state
- \$7.2 million from our region was requested. Over \$39 million requested from the state.

6:57PM Staff Reports – Modena

- Discussed goat workshop

6:58PM Staff Reports –Abby

- Went monitoring with Strayer

7:03PM Safety Meeting

- Nothing new for safety meeting

7:04PMPM Katie (NRCS)

- Local Group Meeting: wants to know if district wants to host it.
 - Katie will host the meeting
- Has meeting in November (expect big updates but doesn't know what the entails)
- Caley gave NACD update: agencies will implement their contingencies plans for funding.
- State conservationist will be in town in a couple of weeks.
- Not a lot of updates/waiting to find out what the “big changes” will be.
- Barbara will be retiring
- Caley asked about updates on CREP
 - Will be up to Congress
 - CREP is under CAP program
 - New signups are questionable on funding at this time

7:13PM Chris (ODFW)

- Has been working with Mark over the past couple of weeks on fish passage project.
- Went on site tour with Caley and OWEB
- Coho season open (1 per day, 3 per year)
- Chinook open in Coquille for hatchery from Sturdivant Park down
- Abby is working on grant for Cunningham (PFA)
- PFA for Albertson and Gatov (\$400,00)
- Working with Caley on Winter Lake Phase III
 - Owner wants to dig
 - Archeological digging discussed
 - Engineering discussed

- Waiting on permits

7:30PM Mark adjourned the meeting. (Discussion with Jeff after meeting adjourned)

Signature of the Chairman

Date

Submitted by:

Modena Thomas

Date