



*Coos Soil & Water Conservation District  
379 North Adams  
Coquille, OR 97423  
Phone 541-396-6879*

Coos Soil and Water Conservation District  
Regular Meeting Minutes  
May 27, 2021  
(Approved June 24, 2021)

Regular monthly meeting was called to order at 7:22 PM

Board members present at office: Mark Villers, Adela Villers, Michael Clary

Board members present on Zoom: Charlie Waterman, Cindy Gant

Absent board members: Ernie Newton

Staff present in office: Caley Sowers, Modena Thomas

Staff present on Zoom:

Guests present in office: Chris Claire (ODFW)

Guests present on Zoom: Katie Woodruff (NRCS), Melaney Dunne (CoqWA)

7:22PM Mark called meeting to order

7:22PM Modena read who was present in office and on Zoom.

7:27PM Mark asked for discussion of April 2021 minutes

**7:23PM Adela motioned to approve April 22, 2021 minutes. Mark seconded. All in favor. Charlie abstained.**

7:29PM Treasurer Report – Caley

- Michael asked about two checks being written to Action Trophy
  - **ACTION: Staff will call Fandel's office regarding checks**
- Michael asked about General Journal charge of \$110.03 (NB Working Landscapes for flags/materials)
- Having only two staff members, budget could potentially be slightly under or “spot on”

7:37PM Caley concluded

**7:37PM Adela motioned to approve April Treasurer Report. Michael seconded. All in favor.**

7:38PM Discussed 2021 Annual Meeting

- Discussed Cooperator of the Year
- Will finalize Annual Meeting date at June board meeting

7:49PM Michael presented Long Range Business Plan

- Michael & Caley will review together to make modifications
- Printed copy will be made for Ernie
- Discussed 2022-2027 LRBP

8:03PM Michael concluded

8:04PM Caley discussed establishing a budget committee

- New members are needed
- Budget review meeting needs to be planned amongst new members
- **ACTION: Caley will send last year's budget in an email**
- Caley gave brief overview of what needs to be accomplished

8:17PM Caley concluded

8:23PM New Budget Committee Members: Charlie, Caley, and Chris Claire

8:26PM Date of budget committee meeting: June 17, 2021 at 9:30AM

- **ACTION: Caley will send Michael the budget spreadsheet**

8:32PM Oregon Department of Agriculture video presentation (Eric Nusbaum)

8:53PM Video presentation concluded

8:54PM Michael suggested starting June's board meeting 20 minutes early in order to correct any audio/visual issues with having virtual meetings.

8:54PM Safety Meeting

- Caley informed board members that the work truck had been involved in a hit & run accident while being parked in front of the office. A substantial dent was left on the tailgate of the work truck.

8:56PM Katie Woodruff's report (NRCS) – see attached

- SOD (Sudden Oak Death) in Curry County discovered at a new site
  - Different DNA sample the is close to Coos County, just north of Port Orford
  - 3 mile quarantine area
- Summer intern starts on June 7, 2021

9:02PM Katie concluded

9:02PM Melaney Dunne's report (CoqWA)

- Discussed current projects
- Coho strategic action plan

9:04PM Melaney concluded

9:04PM Chris Claire's report (ODFW)

- Fire liaison position finished three weeks ago
- Record high price for logs

- Discussed local Coho
- Discussed no longer able to shoot elk at this time

9:09PM Chris concluded

9:10PM Charlie discussed difficulty to find timber buyers

9:11PM Charlie asked about current open staffing position (Watershed Tech)

- Caley explained
  - Experience needed for new hire to walk into current position/projects
  - Reconsider title for new hire
  - Reconsider pay for new hire
  - Update job description

9:18PM Mark adjourned meeting

\_\_\_\_\_  
Signature of the Chairman

\_\_\_\_\_  
Date

Submitted by:

\_\_\_\_\_  
Caley Sowers

\_\_\_\_\_  
Date