Coos Soil & Water Conservation District
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Phone 541-396-6879

Coos Soil and Water Conservation District
Regular Meeting Minutes
July 29, 2026
(Approved August 26, 2026)

Regular Meeting was called to order at 6:38PM
Board members present at office: Mark Villers, Ernie Newton, Adela Villers, Jonathan Morse, Cindy Gant
Board members present on Zoom/Telephone:
Absent board members:
Staff present in office: Caley Sowers, Modena Thomas
Staff present on Zoom:
Guests present in office: Justin Queen (CoqWA), Chris Claire (ODFW), Katie Woodruff (NRCS), Sydney Paoli (Curry SWCD), Jonwyn Ayres, Cara Pascalar
Guests present on Zoom:

6:36PM Mark called the meeting to order.

6:43PM Mark asked for comments on June 24, 2026 regular minutes

6:45PM Change on minutes: Safety Meeting: add "nothing new to report." Caley suggested using complete sentences so those not present at a meeting can understand what was discussed.

6:46PM Cindy motioned to approve June 24, 2026 Regular Meeting Minutes. Jonathan seconded. All in favor. Motion carried.

6:46PM Finance Report – Caley

- Caley went over the finance report summary with the board.
- Completed a few funds requests in June.
- Completed quarterly report so waiting on funds for that.
- Caley went over each project on the summary.
- Funds with the largest negative balance N/E Fork SIA need report completions in order to receive funds.
- Cunningham PFA is waiting on the county roads department to complete their deliverables.
- Still need to complete funds requests on multiple projects.
- Caley explained which funds were shifted to the general fund.
- Caley explained the 'fees' that are being charged.

7:00PM Jonathan motioned to accept the June Finance Report. Adela seconded. All in favor. Motion carried.

6:41PM Old Business: N/A

6:41PM New Business:

7:02PM Mark signed the engagement letter for audit

7:03PM Waterways Consulting contract for NBWL

- Caley explained that it was originally approved for $40,000
- Daniel has left Waterways Consulting and his position is not being filled currently.
    - Most of his hours will probably go to Jake.
- Timeline and amendment have been approved.
- Monitoring and capturing how tidegate is functioning.
- Board has approved the contract in the past (January 2026).

7:16PM Mark signed the contract for Waterways Consulting for NBWL project.

7:17PM Discussion to allow the Project Committee to have the authority to approve the bids for East Fork Coquille, South Fork Coquille and Tom Brown.

- Caley explained the construct bid tour with multiple contractors.
- East Fork Water Quality Project discussed (two projects together).
- The South Fork project was split from the other two projects.
- Dates for contractors was extended to August 14th and next project committee is scheduled for August 19th.
- Caley is asking the board to give the committee the authority to approve the bids.
- Mark is not bidding on these projects.

7:24PM Jonathan motioned to approve giving the Project Committee the authority to approve the bids for East Fork Coquille, South Fork Coquille and Tom Brown project. Adela seconded. All in favor. Motion carried.

7:25PM District BBQ was discussed for the August 26, 2026 board meeting to have it at Sturdivant Park.

7:30PM Staff Reports: Caley

- Churchill small grant did not get approved.
- Caley explained the project and why it did not get approved.
- Caley stated that she will make some edits and resubmit it.
- Caley is working on OWEB grant submission.
- Working on public contracting.

7:36PM Staff Reports: Modena

- Reminded board members about the upcoming elections and to make sure their paperwork gets properly filled out and turned in.

7:38PM Safety Meeting:

- Two people go out in the field together.
- Mark suggested finding out if any staff are allergic to bees before going out in the field.

7:40PM Katie Woodruff – NRCS report

- Wrapping up obligations.
- Everything has been submitted.
- Need cultural resources and engineering designs.
- Working with Sydney for soil testing.
- Looking at applications for next year 2027.

7:45PM Sydney Paoli (Curry SWCD)

- Deadline for CREP
- Receiving questions regarding soil from people calling.
- Discussed possibly FANG starting up again.
- New Enrollment period for CREP is currently in question.

7:52PM Justin Queen – CoqWA report

- Julie's last day is tomorrow (Monitoring programmer)
    - New one has been hired.
- FIP application has been submitted.
    - Decision will be made in January.
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7:56PM Chris Claire – ODFW report

- Attended bid tour and led the tour with Caley.
- Helped Caley by answering the questions from the contractors.
- Working with Caley on Albertsons/Gatov.
- ODFW: helping train new employee.
- Has been electro shocking.
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8:09PM Mark adjourned the meeting.

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Signature of the Chairman Date

Submitted by:

_____ _____

Modena Thomas Date