



*Coos Soil & Water Conservation District  
379 North Adams  
Coquille, OR, 97423 Phone 541-396-6879*

Coos Soil and Water Conservation District  
Regular Meeting Minutes-  
January 25th, 2018  
(February 22, 2018)

Regular monthly meeting was called to order at 7:09 PM

Board members present: Ernie Newton, Chuck Steffensmeier, Mark Villers, Adela Villers, Charlie Waterman

Absent board members: Dan Pierce

Staff: Caley Sowers, Rushal Sedlemyer

Guests present: Christopher Claire (ODFW), Barbara Grant (Curry SWCD), Eric Moeggenburg (NRCS) John Fandel (CPA), Cyndi Park (CoosWA), Melaney Dunne (CoqWA)

7:04PM Mark and Adela still had not arrived; Charlie Waterman called a work-session to order to start reviewing meeting items.

7:05PM John Fandel gave the treasurer's report:

- DEQ grant budget needs to be revised
- Computer repair services moved from "office expenses" (not an original budget item) to "contracted services."
- Charlie questioned Rushal's payroll coming out of the SWCD General Fund. Caley said that the board had reviewed this decision in greater depth at a prior meeting, but the important thing to note is that the anticipated income into the general fund will exceed expenditures out of it, resulting in an overall increase in the general fund by the end of the fiscal year.

7:07PM Mark and Adela arrived at the meeting. Official meeting called to order.

**7:09PM Charlie moved to approve the Treasurer's Report. Mark seconded the motion. All in favor; motion passed.**

7:10PM The Board reviewed the meeting minutes from the Annual Meeting in December 2017

**7:11PM Charlie moved to approve the December minutes; Adela seconded the motion; all in favor, motion passed.**

7:12PM Moving to New Business; Caley and the board discussed the recommendation from JBA Computer Services about setting up a file server to keep a backed up copy of master files.

- Some confusion has already arisen due to multiple persons working on the same files on different computers over the new network.
- The current system of backing up individual computers onto external hard drives is also tedious and unreliable.
- Various pros and cons were discussed, including the total cost of upgrading to this system, with helpful input from John Fandel and the representatives of the Watershed Councils (Melaney and Cyndi) who all utilize file servers at their offices.

**7:28PM Charlie moved to approve the expenditure of installing and upgrading a file server computer as well as the \$15/month online backup program to back up the master copy of files on the file server to a digital storage, like “the cloud.” Chuck seconded the motion; all in favor, motion passed.**

7:29PM Discussion of ODA Board Training offerings

- Could start early one meeting/designate time during a meeting/hold separate meeting specifically for training
- Caley suggested the financial management review training that Eric is offering
- Board and Best Practices trainings help us get small discounts on our SDAO insurance
- Financial and time management decided as priorities for training topics
- Caley said she would speak to Eric Nusbaum about scheduling a training

7:38PM Moving to New Business:

Melaney Dunne discussed new hires at the Coquille Watershed Association

- Coordinating with other education & outreach programs
- Assistance agreements getting cut, some current contracts run through 2020
- Coquille Watershed will need to diversify sources of funding moving forward

7:47PM Partner Agency Reports:

7:48PM Eric Moeggenburg (NRCS) USDA report (*see printed report*)

- Got the okay to work on Gorse CIS for Douglas, Coos, and Curry Counties. CIS will start in 2019, last 5 years
- Conservation Stewardship Program deadline March 2, 2018
- Local Work Group Meeting coming up
- Open house for Pistol River SIA (not date set yet, Caley to email date to board members when scheduled)

8:05PM Coos SWCD Staff Report (skipped over earlier) (*see printed report*):

- Quarterly reports recently approved: SOW funds spending is almost spot-on
- Still waiting to hear from OWEB on the Stalley TA Grant Application
- March 23<sup>rd</sup> is the next upcoming deadline for small grants; plans to submit for Adams Creek, resubmit Jan Geaney’s application, and looking for other potential projects to develop.
- DEQ 319 Temperature Monitoring Grant continues; Invoices being submitted quarterly; Rushal currently building charts from temperature data collected over the summer 2017- Brief presentation at end of meeting.
- Potential Focus Area Project- Dan Van Eaton (possibly a CREP opportunity); Site visits rescheduled due to illness and poor weather
- Attended CoqWA Strategic Planning Retreat & December 14th AOC Tide gate meeting (printed feedback summaries available as handouts)
- Coos SWCD Office “Open House” idea; setting aside one day a month to welcome the public to the office; Charlie suggested looking into more social media advertisement as well
- NRCS farm planning certification training has begun- substantial time commitment in the months ahead
- Harvesting willows (100 currently stocked in the tank) and need to start planting on Dylan Hitner’s & Jeff Cochran
- Winter 2018 Draft Newsletter- printing costs/options/edits

8:40PM Barbara Grant (CREP Tech Report):

- Curry SWCD needs to hire monitoring person

8:43PM Cyndi Park (Coos Watershed Association):

- Cyndi and Ed Houghes to start coming to Coos SWCD meetings

- Coos WA Director Liz Galli-Noble has moved on, in process of hiring new Interim Executive Director

8:44PM Christopher Claire ODFW:

- No longer trapping beaver lethally, possible live trap program, but need willing landowners
- Steelhead numbers mediocre
- Crab fisheries finally opened up
- Jordan Cove- federal permit to look at impacts to habitat

8:57PM Short Beaver Creek Temperature Data presentation & discussion; preview of charted data products from the DEQ 319 Grant

9:08PM Meeting adjourned

\_\_\_\_\_  
Signature of the Chairman

\_\_\_\_\_  
Date

Submitted by:

\_\_\_\_\_  
Caley Sowers

\_\_\_\_\_  
Date