



Coos Soil & Water Conservation District
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Coquille, OR, 97423
Phone 541-396-6879

Coos Soil and Water Conservation District
Regular Meeting Minutes
November 19, 2020
(Approved December 17, 2020)

Regular monthly meeting was called to order at 7:12 PM

Board members present at office: Mark Villers, Adela Villers, Ernie Newton, Dan Pierce

Board members present on Zoom: Michael Clary, Charlie Waterman

Absent board members:

Staff present in office: Caley Sowers, Mariel King Modena Thomas

Guests present in office:

Guests present on Zoom: Christopher Claire (ODFW), Cindy Gant (elect board member), Barbara Grant (Curry SWCD), Melaney Dunn (CoqWA), Katie Woodruff (NRCS), Heather Medina (NRCS), Jon Souder (OSU)

7:12PM Mark called meeting to order

7:12PM Introductions

7:14PM Introductions concluded

7:14PM Mark asked for comments regarding October 2020 minutes.

7:15PM Adela motioned to approve October 2020 minutes. Dan seconded. All in favor.

7:17PM Treasurer's Report – Caley

- Reviewed ways to streamline finance report
- Received digital proof to review prior to being printed
- Caley discussed adding her medical to her salary
- Michael didn't review the Treasurer Report so he abstained from vote

7:29PM Caley concluded

7:29PM Charlie motioned to accept Treasurer Report. Dan seconded. All in favor.

7:30PM Access to online banking

- Modena explained banking process to set up online banking and what access is available for business accounts
- Board discussed pros and cons
- Mark offered to check with the bank to get further details
- Caley explained process of grant tracking
- Board wants to know why Seth needs access to online banking to view account
- Others gave testimonies of pros and cons regarding access to online banking

- Mark asked how Seth is able to transfer money if he doesn't have online access
- Charlie reminded everyone that the board made a motion in the past giving Fandel's office permission to move funds from savings to checking as needed
- Mark and Caley suggested we table the discussion and Mark will look into it more with the bank

7:56PM Online banking discussion concluded

7:56PM 2020-2021 Budget discussed

- Charlie noted the new SIA is not included in this current budget
 - Caley confirmed and explained why
 - Funds possibly not available until next fiscal year

8:02PM Adela motioned to approve the 2020-2021 budget. Ernie seconded. All in favor.

8:03PM Review construction contract with BioHabitats for Stalley Project

- Project is currently ranked 8th by OWEB
- Caley suggested to table this discussion since it is unlikely to get funded this round
- Charlie requested all of the information be sent next time.
 - Entire contract did not get emailed

8:06PM SIA Discussion

- First step was to have local partner meeting to decide location (meeting was on November 17, 2020)
- Caley explained the locations discussed during that meeting

8:13PM Mariel gave SIA presentation – see attached

8:35PM Mariel concluded presentation

8:35PM SIA discussion continued

- Michael wants to know what is involved in choosing focus area
 - Caley explained
- North End East Fork of Coquille River is favored
 - Lower North Fork Sub-basin
 - Yankee Run Sub-basin

8:50PM Mark motioned to recommend North End East Fork of Coquille River. Adela seconded. All in favor.

8:51PM Office Lease

- Caley explained landlord agrees to allow us to have a 12 month lease instead of 6 months. We will pay 12 months in advance.

8:52PM Computer Monitors

- Discussed OSU surplus auction

9:02PM Lost Zoom connection (server reboots at 9PM automatically every night)

9:10PM Heather Medina's report – see attached

9:12PM Heather concluded

9:12PM Katie Woodruff's report – see attached

9:16PM Katie concluded

9:17PM Melaney Dunn's report – see attached

9:22PM Melaney concluded

9:30PM Chris Claire's report

- Bears
- Statewide team to work on state fires for the next 6 to 8 months
- Still able to work on current local technical work

9:32PM Chris concluded

9:33PM Discussed future plans for Zoom meetings

9:36PM Meeting adjourned

Signature of the Chairman

Date

Submitted by:

Caley Sowers

Date